

**~~ROCKWELL~~-COLLINS RETIREES ASSOCIATION**

**DALLAS**

**BY-LAWS**

**Adopted October 26, 1961**

Amendments:

August 29, 1969

May 13, 1976

May 5, 1984

November 4, 1987

November 7, 1992

December 16, 1995

October 18, 2018

~~ROCKWELL-COLLINS RETIREES ASSOCIATION~~

DALLAS

BY-LAWS

As Amended October 18, 2018~~December 16, 1995~~

ARTICLE I

NAME

This organization shall be known as the ~~Rockwell~~-Collins Retirees Association, Dallas. Hereafter, the name shall be changed, if required, automatically to conform to any change made in the name of the Dallas facility of the parent company. ~~Official colors are Blue and Gold, flower is the Rose, and our~~ Our motto is: "Learn from Yesterday, Live for Today, and Look for Tomorrow."

ARTICLE II

PURPOSE

The Collins Retirees Association is a non-profit organization. The purpose of the Association shall be to provide a meeting place for the members and their families, where they can find companionship and opportunities to pursue their interests in recreational activities, crafts, education, and activities to promote the welfare of the community.

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ARTICLE III

MEMBERSHIP

Section 1. ONE CLASS

There shall be one class of members.

Section 2. ELIGIBILITY

~~Persons eligible for automatic membership are:~~

- ~~• Employees of Rockwell International, Dallas area, who retired under the Company's Retirement Plan, and have reached age 55, or~~
- ~~Employees of Rockwell International, Dallas area, who retired because of age, sickness, or physical disability, but are not members of the Company's Retirement Plan. The Collins~~

Retirees Association (CRA) is primarily a group of Collins Radio Co. or Rockwell Collins retirees local to the Dallas, TX area. However, we welcome retirees (or family members) from related organizations who have worked directly for or retired from Rockwell Collins or one of the affiliated organizations that were part of the Rockwell International group or spin-offs from that group.

#### ARTICLE IV

#### MEETINGS

##### Section 1. REGULAR MEETINGS

Regular meetings of the Association shall be ~~scheduled twice a year~~ on the ~~first Saturday~~~~third Thursday~~ in ~~May~~~~April~~ and the ~~first Saturday in November~~~~October~~ from 9:00 a.m. to ~~at~~ 11:00 a.m. the President shall have the right to alter the days for scheduled meetings in the event circumstances warrant such change, attempting to schedule meeting date as closely as possible to the ~~first Saturdays in May and November~~~~third Thursday of April and October.~~

##### Section 2. SPECIAL MEETINGS

Special meetings may be called by the President, with at least five days notification to the elected officers ~~and to committee chairpersons.~~

##### Section 3. QUORUM

A quorum shall consist of the members present at any meeting where officer elections or bylaws changes are to be approved. All actions requiring membership approval shall be decided by a majority vote of the quorum.

#### ARTICLE V

#### OFFICERSBOARD OF DIRECTORS

##### Section 1 ELECTION OF OFFICERSDIRECTORS

The ~~officers~~~~directors~~ of the Association shall be:

- a) President
- b) Vice President-~~Secretary-~~
- c) ~~Secretary~~-Treasurer
- d) President-Elect

Election shall be by ~~vote~~ ~~ballot~~ of the members at the regularly scheduled ~~May~~~~Spring~~ meeting. Officers shall be elected for a

term of ~~at least one year and not more than~~ two years. In the event successor officers are not identified, the current officers may extend for one-year. The President-Elect shall be appointed by the board for a one-year term at the Spring mid-term meeting and serve the following term as should be nominated for President the following year. The Vice President-~~Secretary~~ or the ~~Secretary~~-Treasurer may simultaneously serve as President-Elect.

This group above constitutes the RCRA Leadership Team.

## ARTICLE VI

### COMMITTEES

#### Section 1. ~~STANDING-SPECIAL~~ COMMITTEES

~~The following sSpecialanding~~ committees ~~shall may~~ be appointed by the President, ~~with the first appointed to each committee to serve as chairperson as necessary.:~~

- ~~a) Nomination and Election~~
- ~~b) Regular Meeting Planning~~
- ~~c) Special Activities~~
- ~~d) Welfare~~
- ~~e) Correspondence and News~~

#### Section 2. ~~PRESIDENTS EXECUTIVE COMMITTEE~~

~~The President shall preside over the committee, which shall consist of the Vice President, the President Elect and at least two Past Presidents—selected and appointed by the President. This committee is responsible for establishing policies and procedures for the Association.~~

## ARTICLE VII

### RESPONSIBILITIES

The Leadership Team shall prepare and maintain a document, “CRA Roles and Responsibilities”, detailing the roles and responsibilities for each officer. During the formal transition process, the outgoing and incoming leadership team shall meet and review the “CRA Roles and Responsibilities” document to assure the incoming officers understand the baseline roles. It is understood that the roles and responsibilities will change over time. When these changes occur, it is the responsibility of each officer to notify the president of the need to update the “CRA Roles and Responsibility” document.

The “CRA Roles and Responsibilities” document shall be updated at each officer transition. Interim updates shall also

be made as required.

a) PRESIDENT

Preside over regular and special meetings, appoint committee members, and coordinate committee activities. Appoint replacements for elected officers in case of their inability to continue during their term. Assure "CRA Roles and Responsibilities" document is maintained in a current status throughout their tenure.

b) VICE PRESIDENT ~~SECRETARY~~

Assist, the President and act in the President's behalf during his absence. Shall become President in the event the President is not able to complete the elected term. Maintain minutes of all regular and special meetings. Shall be a member of the ~~President's Executive Committee~~Leadership Team.

c) PRESIDENT-ELECT

Assist all other officers with their duties to become familiar with the operation of the association. Shall be a member of the President's Executive Committee. Normally, the President-Elect should be nominated for the role of President at the next officer election.

d) ~~SECRETARY~~-TREASURER

~~Maintain minutes of all regular and special meetings.~~ Pay all bona-fide bills against the Association, collect all incoming funds maintain the Association's funds at an accredited bank or credit union, and report status of accounts and balances. Prepare and submit all statutory reports and returns to state and federal government.

e) LEADERSHIP TEAM

The CRA Leadership Team consists of the President, President-Elect (when in office), Vice-President-Secretary, and Treasurer at a minimum. At the discretion of the board, additional members may be asked to join the Leadership Team if warranted.

f) PHOTO TEAM

Attend all CRA meetings, or arrange substitute photographer, to take photos of attendees and activities.

~~e) NOMINATION AND ELECTION COMMITTEE~~

~~Composed of five members, shall propose a complete slate of officers with at least two nominees for each elective office and shall present said slate to the President in time to allow announcement to all members at least two weeks prior to the May meeting.~~

~~Note: Nominations from the floor of the May election meeting shall be opened by the President.~~

~~f) REGULAR MEETING PLANNING COMMITTEE~~

~~Composed of not less than three members. Select meeting location and obtain reservation. Organize security as required, prepare refreshment menu, and obtain catering service; plan any special agenda item for the meeting, operate member sign-in tables, issue identification badges, and collect member donations. All funds collected will be turned over to the Secretary-Treasurer.~~

~~g) SPECIAL ACTIVITIES COMMITTEE~~

~~Composed of five members. Evaluate suggestions for special activities from members, make presentations during regular meetings for member activities in recreation, education, crafts, touring, etc.~~

~~h) WELFARE COMMITTEE~~

~~Composed of not less than three members. Propose activities to promote the welfare of members and also the community. Implement welfare activities approved by the membership.~~

~~i) CORRESPONDENCE AND NEWS COMMITTEE~~

~~Composed of not less than three members. Responsible for all correspondence to members including membership listings, meeting notification. President's election of officers notification, and the Association News Letter. Responsibilities include publishing and mailing correspondence.~~

ARTICLE VIII

GENERAL FUND

Section 1. ~~A freewill offering shall be taken at each regular meeting to be used for sympathy and get well cards, flowers, refreshments, and any other expense made necessary for the benefit of the Association. All These Association funds shall be deposited in an accredited bank or credit union in the name of the Association, with all the Treasurer and one other elected officers having signature authority.~~

Section 2. ~~A freewill offering shall be taken at each regular meeting. Additionally, from time-to-time, donations may be made to the association. These funds are to be deposited to the~~

Association's account and used for expenses made necessary  
for the benefit of the Association.

## ARTICLE IX

### ORDER OF BUSINESS

Section 1. Procedures not covered by these By-Laws shall follow "Robert's Rules of Order". The ~~regular~~typical order of business shall be:

Pledge of Allegiance to the Flag  
Roll Call of Officers  
Introduction of New Members and Guests  
Moment of Silence for Those Who Have Passed  
Reading of Minutes and Communications  
~~Treasurer~~Treasurer's Report  
Committee Reports  
~~Unfinished~~Old Business  
New Business  
Guest Speaker (if available)  
Good of the Association (Donations to Support CRA)  
Announcement of Next Meeting

## ARTICLE X

### AMENDMENTS

Section 1. Amendments to these By-Laws shall become effective when approved by a majority vote of the members present at a regular meeting.

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This amendment was presented in-accordance with ARTICLE X and approved by a majority of the members present at the October 18, 2018 General Membership Meeting.

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G. Tommy Dodson  
President 2016-18

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Ted Fredericks  
Treasurer 2016-18